



Thirsk and Sowerby Harriers Committee Meeting: 12 April 2023 20.15 at Thirsk Athletic Club

No	Subject	Discussion/Actions	Owner	Target Date	Closed
Present: Helen Ashworth (HA) (Chair), Geoff Bullock (GB), Rob Burn (RB), Hilary Coventry (HC), Marc Davies (MD), Rosie Gatenby (RG), Lorraine Hiles (LH), Matt Jones (MJ), Bronwyn Mayo (BM), Kerry Morgan (KM) (minutes), Jody Sygrove (JS),					
1 Apologies: Craig Atherton (CA), Pedro Carrasco (PC), Martyn Coy (MC), Kimberli Werner (KW)					
2	Minutes of previous meeting	Agreed by meeting, proposed GB, seconded MD			12/4/23
3	Matters Arising				
3.1	2nd Welfare Officer	Richard Grant has volunteered, DBS done, booking training. Action: inform club members re Welfare Officers via website	HA	10/5/23	
3.2	Members to be asked to return kettlebells lent during lockdown	All now returned.	RB		12/4/23
3.3	Register of achievements on website	Work has started on this, ongoing	PC/MD	ongoing	
3.4	Application to join in Cleveland Way relays	Completed, we have enough runners for 3 teams, including 1 fast, 1 female.	RG		12/4/23
3.5	EA Standards gap: Health and Safety policy	Policy written, consulted on, agreed by committee. LH agreed to be H&S officer. Action: upload policy to website once contact details for H&S	KM/PC	10/5/23	

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3.6	EA Standards gap: Photographic Image (under 18) policy (to be combined with Adult Image policy and Copyright Image policy)	officer added. In progress but still requires further discussion. Action: sub-group consisting of MD, KM, KW to meet and draft policy for next meeting.	MD/KM/ KW	14/6/23	
3.7	Offer of reduced membership fee for financial hardship	All agreed TaSH should offer this. Action: add offer of reduced membership fees to website with contact link to membership secretary.	LH KM	10/5/23	
3.8	Ideas for social events	Several suggestions made including talk from sports massage therapist, session with social after at RB house, run and fish and chips at Scarborough. Action: ask members to volunteer if they would be willing to give talks if they have specialist area of expertise (running related!)	All HA	Ongoing 10/5/23	
4	Thirsk 10	Another successful event was held. Thirsk 10 committee have post race debrief meeting next Wednesday 19/4/23. Please send any comments for discussion to HA before then.	HA		12/4/23
5 5.1	Finance Current situation	1) Balance as of 31 March - £50997 2) T10 profit - £8514 (£7366-2022) Where we gained over 2022: Prizes - £2075 (2022) £847-50 (2023) T Shirts - £3960 (2022) £0-00 (2023) Trees £3000 Costs £10625 (£12368-2022)-trees included at £3000 /not yet invoiced	GB		12/4/23

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		<p>3)Subs - £5523</p> <p>4)England Athletics still to pay (£3200 in 2022)</p> <p>5)T10 and Sessay Swift trees still to pay(£4000)</p> <p>6)Thirsk School finally cashed £666 December payment.</p>			
6	Training				
6.1	Coaches	<p>Currently have plenty of coaches, wanting to keep all involved, planning for beginners group starting mid May. Action: RB to discuss with interested coaches</p>	RB	10/5/23	
6.2	Sowerby Sports Village	<p>Grass is very uneven, to be rolled soon. Clubhouse due to open end May, RB and Sharon Keegan going to a meeting about this beginning May. Non functioning track lights are due to be replaced end May.</p>	RB		12/4/23
6.3	Parkrun at Sutton Bank	<p>Work ongoing to set this up, hopefully before the autumn. All agreed TaSH should be a part of this. Course will be 2 laps.</p>	RB	ongoing	
7	Championship/Races				
7.1	Dales Runner 20k Fell - Championship race	<p>Postponed to Sat 12 August 2023, still part of championship series. Actions: members to be informed via website and newsletter. Club Calendar to be updated</p>	KM MJ	10/5/23	14/4/23
7.2	Addition to Championship rules re cancelled/postponed championship races	<p>All agreed that addition to rules should be made informing members that if a race is postponed or cancelled TaSH committee will make a decision regarding a substitute race as soon as possible, taking into account relevant factors such as date</p>			

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7.3	Hooded Horse	clashes, terrain etc. Actions: inform members via Member News on website Add to championship rules on website	KM PC	10/5/23	14/4/23
7.4	Query re including Dalesrunner 20 in 2024 championships	Current organisers stepping down after 2024 race. TaSH have been asked if we want to take over organising it. Discussed briefly. Action: for discussion and decision at next meeting once committee have had chance to consider.	HA All	10/5/23	
7.4	Query re including Dalesrunner 20 in 2024 championships	Planning to discuss future championships at July committee meeting. An email will be sent to members late June asking for nominations.	MJ		12/4/23
8 8.1	Membership update Situation as at end March 2023	Report from KW Total 170 Current members registered and paid 147 Renewals 9 New Junior Members 14 New Senior Members	KW		12/4/23
8.2	Raising invoices for membership and affiliate fees for England Athletics	Action: KW away currently, will raise invoices for all registered 2023 members, £17 England Athletics fee and England Athletics £150 affiliate club fee on her return.	KW	17/4/23	
8.3	EA year runs Apr-Mar should TaSH align with this	Discussed and agreed to keep membership year as calendar year.	all		12/4/23
9 9.1	Web Finalise workflow for content management to be done by Committee members	Work ongoing, some members have volunteered, but not received training or access as yet. Action: HA to liaise with PC re arranging this	HA/PC	10/5/23	

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9.2	Photo Galleries	Work ongoing, MD liaising with PC	MD/PC	10/5/23	
9.3	monthly survey on a variety of subjects to gather members' feedback	Deferred to next meeting	PC	10/5/23	
9.4	volunteers to post the upcoming races on the website, positioned in the large boxes on the Home page and Members page.	Part of 9.1 above			12/4/23
9.5	Access to and training re website for BM	Part of 9.1 above			12/4/23
10	Any Other Business				
10.1	Member of the Month	(HA left the meeting during discussion of 10.1) March 2023 - Helen Ashworth for her role as Race Director for the Thirsk Ten. Proposed RB, seconded MD, discussed and agreed by committee. Action: MD to write piece for website Upload to MoM section of website	All MD PC	 10/5/23	12/4/23 14/4/23
10.2	Constitution	Current version has inconsistencies, propose full review using England Athletics template. Action: full review by KM and KW, to be ready for review and comments by committee by June 2023	KM/KW	14/6/23	
10.3	Newsletter	Request from members to highlight information prominently and reduce length of newsletter where possible.	HA		

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10.4	September meeting and newsletter	Action: amend order of newsletter so races etc come first Due to holiday clashes the committee agreed to change the date to Monday 4th September 2023, as proposed in email, also there will be no newsletter on Friday 15th September.	KM KM/HA		14/4/23 12/4/23
10.5	confirmation of AGM date	AGM confirmed as Wednesday 11th October 2023	HA		12/4/23
10.6	committee continuity	Committee members urged to consider replacements for key roles, HA, HC and GB all step down Oct 2023.	GB	Ongoing	
10.7	donation/letter of thanks to Shelli Gordon	Collection was made at the event, letter of thanks will be written. Action: HA to write and thank Shelli.	HA		20/4/23
10.8	Harry the knitted Harrier	Harry is missing, appeal to all members to be made. Action: RG to write appeal for entry into Friday newsletter.	RG/KM		14/4/23
11	Date and time of next meeting	Wednesday 10 May 2023 20.15 at venue TBC			