



**Thirsk and Sowerby Harriers Committee Meeting: 13 March 2024 20.15 at Sowerby Sports Village pavilion**

No	Subject	Discussion/Actions	Owner	Target Date	Closed
Present: Rob Burn (RB), Josh Cooper (JC), Martyn Coy (MC), Marc Davies (MD), Rosie Gatenby (RG), Adam Harper-Walker (AHW), Lorraine Hiles (LH), Kerry Morgan (KM) (minutes), Trudy Morrice (TM) (chair), Lucy Sillars (LS), Jody Sygrove (JS)					
1	Apologies: Bronwyn Mayo (BM), Alan Simpson (AS), Kimberli Werner (KW) Absent: none				
2	<b>Minutes of previous meeting</b>	Agreed by meeting	KM		13/3/24
3	<b>Matters Arising</b>				
3.1	write up tight eligibility criteria, re Member of Month changes, advertise trial to members.	Criteria written, updates have been given in newsletter over past 2 weeks. New process to start from April MoM (ie chosen in May). Endeavour/runners runner criteria document has had MoM removed, and criteria for most improved runner added. Both documents agreed by the meeting. <b>Action:</b> upload revised criteria documents to website.	TM		13/3/24
3.2	Newsletter Proposal	Small team formed to discuss monthly newsletter, which will be more newsy and people focussed. It will also contain a section for information giving. <b>Action:</b> team consisting of TM, KW and Kerri-Lee Wooding (KLW) meeting next week to discuss further.	KM		13/3/24
3.2			TM	ongoing	
3.3	Christmas party update	TM and Bev Davies collected information on some different local			

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3.4	Ritz Cinema Social feedback	venues, options discussed. Meeting agreed that we should book Gavel Cafe and Bar on 6th Dec 2024 evening. Cost will be £20 per person for 3 course meal and disco, with separate room available as well. <b>Actions:</b> inform members via newsletter Add to Club calendar on website	KM RB	10/4/24	15/3/24
		Very good afternoon, and TaSH did not lose money, although only 43 attended. Thanks go to all who helped with the event. Full report will be sent out with minutes	MD		13/3/24
<b>4</b> 4.1	<b>Thirsk 10</b> Update	Entries to date just over 600, includes 9 wheelchair entries, so should make a profit. All elements coming together ready for Sunday. Bookitzone doesn't mention availability of on the day entries, TaSH website does. <b>Action:</b> TM to ask KLW to advertise on the day entries on Facebook	LH		13/3/24
4.2	T10 review	Proposal for debrief and review of T10 (details submitted with agenda) agreed. <b>Actions:</b> debrief with Siobhan Woodland small group review and feedback thoughts to committee	TM		13/3/24
			TM/LH TM/LH/ AHW/ AS/LS	31/3/24 8/5/24	
<b>5</b> 5.1	<b>Other races</b> Hooded Horse	Nil to report at present.	LH		13/3/24
5.2	Gormire Gamble	Nil to report at present.	AS		13/3/24

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5.3	Sessay Swift	Nil to report at present.	DF		13/3/24
5.4	Sutton Bank HDSRL race 19th June 2024	Liaison with Cafe manager ongoing. Race director required to start planning the race. <b>Action:</b> MD to liaise with Tom Levi and work on race planning.	MC MD	ongoing	13/3/24
<b>6</b>	<b>Finance</b>				
6.1	Finance report	Current balance £43,422 Several transactions in and out re T10, fuller report will be available after this.	LS		13/3/24
6.2	2nd bank account	Business account now open with NatWest, some funds have been transferred from Metro Bank, and some into the NatWest reserve account, which earns interest.	LS		13/3/24
<b>7</b>	<b>Training</b>				
7.1	Coach/run leader branded kit to help newcomers identify leaders.	No firm decision made, considering bright tabards with Coach and Run Leader clearly marked on.	BM/LH	10/4/24	
7.2	feedback from coaches meeting including survey idea and progress so far	No decision made as yet re potential beginners group. A survey asking about several aspects of training has been drafted and will be sent to all members soon.	RB/LH		13/3/24
7.3	March time trial and Easter Handicap	As Easter is early, March time trial will be Wed 27th March. The Easter Handicap will be Wed 3rd April (after clocks change).	RB		13/3/24
7.4	Junior trophy	Juniors have not run many races yet, so decided not to give this currently, may review in the summer if juniors start racing.	RB		13/3/24
<b>8</b>	<b>Championship</b>	No report	AS		13/3/24

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9 9.1	<b>Membership update</b> Current situation	Written report as KW not present 177 members have signed up as of 28 Feb 2024. 10 are Junior members (3 of whom are new) 13 seniors are new 4 2nd claim members have joined	KW		13/3/24
10 10.1	<b>Web</b> Update	Working with K LW and Beth Haggath on social media, focussing on promoting races to members via closed facebook group and publicising our races and relevant activities via public group. JC now has admin rights to facebook.	JC		13/3/24
10.2	Directing communications from NYSD to correct personnel	Decided that race results and points tables should be sent to <a href="mailto:captains@tasharriers.club">captains@tasharriers.club</a> and <a href="mailto:mediaweb@tasharriers.club">mediaweb@tasharriers.club</a> in order that they can be uploaded to relevant areas of website for members. Currently still being sent to Tom Levi (TL) <b>Action:</b> email NYSD and TL to inform and request change.	KM		16/3/24
10.3	Updating and changing passwords	This will be done shortly, all concerned will be informed prior to the change.	JC		13/3/24
11 11.1	<b>New Matters Arising</b> Member of the Month	February 2024 - Hannah Stones, agreed by committee. <b>Action:</b> RB to write piece for website Upload to MoM section of website once award given	All RB KM		13/3/24
11.2	Electronic training registers	After much discussion, agreed to continue using google sheets: <ul style="list-style-type: none"> <li>sheet to be shared with committee members and coaches only.</li> <li>offer opt out for emergency contact number. If someone opts out, this will be noted on register and they MUST be wearing ICE band or have emergency contact number on</li> </ul>	KW/LH/ BM  LH		13/3/24

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11.3	PAR Q forms	<p>their person in order to attend training session.  <b>Actions:</b> write policy document  Inform all members via newsletter</p> <p>Noted that all who attend training with a view to joining must complete PAR Q form.  <b>Action:</b> all coaches to be given PAR Q forms to give as required.</p>	KM/LH KM	10/4/24	15/3/24
11.4	Athletes who don't want England Athletics registration	deferred to April	LH	10/4/24	
11.5	Privacy Notice	This has been updated, circulated prior to the meeting. Ratified. <b>Action:</b> upload to TaSH and England Athletics websites.	LH	10/4/24	
11.6	AGM venue	Thirsk and Sowerby Institute has been booked for the AGM to be held in Nov 2024.	KM		16/3/24
			TM		13/3/24
<b>12</b>	<b>Date and time of next meeting</b>	<b>Wednesday 10 April 2024, 20.15, Sowerby Sports Village pavilion</b>			